

THIRTY-SIXTH CAMBRIDGE INTERNATIONAL SYMPOSIUM ON ECONOMIC CRIME

Jesus College, Cambridge CB5 8BL – September 2nd to September 9th 2018
PLEASE USE BLOCK CAPITALS (or attach a business card if sending by post)

Participants are kindly requested to register in advance of the Symposium by completing this form and returning it with payment before **Friday, 17th August 2018**. We can only accept registrations if they are accompanied by full payment

Personal Details

Title (Prof./Dr/Mr/Mrs/Ms/Miss/other): _____ First Name: _____
Surname: _____ Position/Job Title: _____
Organisation: _____ E.mail: _____
Address: _____

City: _____ Postcode: _____ Country: _____
Tel.: _____ Fax: _____ Emergency contact tel. no: _____

FULL WEEK REGISTRATION

These rates **INCLUDE** documentation, lunch, cocktails and dinner at Jesus College.

Selection	Registration Type	Fee	VAT	Total
	Early Discounted Rate, payment made before 31st March 2018	£1600	£320	£1920.00
	Discounted Rate, payment made after 1st April 2018 and before 30th June 2018	£1800	£360	£2160.00
	Normal Rate, payment made after 1 st July 2018	£2000	£400	£2400.00

Accommodation at Jesus College for the full 7-day programme

Payment for College accommodation must be included with your registration fee. **NO ROOMS WILL BE RESEVED WITHOUT FULL PAYMENT.**

Selection	Accommodation Type	Rate	VAT	Total
	Jesus College Single, en-suite facilities for 7 nights	£560.00	£112.00	£672.00

DAILY REGISTRATION

The registration fee **INCLUDES lunch and Cocktails ONLY**. Please tick boxes to indicate the relevant days you would like to register. For dinner(s) or overnight accommodation at Jesus College, please complete the separate sections.

Mon	Tues	Weds	Thurs	Fri	Sat	Fee £410 per day	VAT £82.00 per day	Sub Total £492.00 per day	Number of days registered	Total Cost for Daily Registration Fees

Dinners

Please tick the relevant boxes. To be filled in by delegates registering for **DAILY** and **DINNER attendance ONLY**.

Sun	Mon	Tues	Weds	Thurs	Fri	Sat	Dinner £60 per dinner	VAT £12.00 per dinner	Sub Total £72.00 per dinner	Number of dinners requested	Total Cost for Dinners

Single Nights' Accommodation at Jesus College

Payment for College en-suite accommodation must be included with your registration fee. **NO ROOMS WILL BE RESERVED WITHOUT FULL PAYMENT.**

Sun	Mon	Tues	Weds	Thurs	Fri	Sat	Accom £80.00 per Night	VAT £16.00 per Night	Sub Total £96.00 per Night	Number of Nights requested	Total Cost for Individual Nights Accommodation

Cancellation Policy

All notifications of cancellations or name changes must be received in writing before 4th August 2017

Charges

Before 10th August 2018
After 11th August 2018

Cancellation of Booking
£400
No Refund

Name Change
Free
£40

Overall Totals and Payment Details

Please fill in this table and ensure that you have listed all your requirements to attend the Symposium.

Requirements	Rate	VAT at 20%	Totals
Registration Fees for the full week			
Accommodation in College for the full week			
Daily Registration Fee(s)			
Dinner(s)			
Individual Nights' Accommodation			
OVERALL TOTAL DUE:			

All payments must be made in £ Sterling (GB pounds), otherwise, please add 5% to the overall total amount due and indicate on this form that this has been done. As already indicated, registration is not considered complete until payment has been received. Upon receipt of payment, you will receive a receipted invoice, which is also your confirmation of registration, as well as further information about, and getting to, Cambridge.

You may settle your account via the following options. Please tick the relevant box.

I enclose a cheque (£ sterling) made payable to **Jesus College Symposium**.

I am paying by bank transfer. **Please use the following reference on the transfer:**

LASTNAME – FIRSTNAME – SYMP2018

Lloyds Bank,

Account No.: 00298505 Jesus College Symposium

Bank Sort Code: 30 -91 -56

IBAN: GB06 LOYD30915600298505

SWIFT CODE: LOYD GB21018

Signature: _____ **Date:** _____

Special Dietary Requirements:

Name as you would like it to appear on your Certificate of Participation:

Please return this form with your payment to: **Mrs Angela Futter, Symposium Manager, Cambridge International Symposium on Economic Crime, Jesus College, Cambridge, CB5 8BL, UK.**

Tel.: + 44 (0) 1223 872160 Fax: + 44 (0) 1223 872160 E.mail: info@crimesymposium.org

Please note that programme updates and all other information pertaining to the Symposium are available on the Symposium website: www.crimesymposium.org